

MINUTES

CABINET MEETING: 27 JULY 2017

Cabinet Members Present: Councillor Huw Thomas (Leader)
Councillor Peter Bradbury
Councillor Russell Goodway
Councillor Graham Hinchey
Councillor Sarah Merry
Councillor Michael Michael
Councillor Lynda Thorne
Councillor Chris Weaver
Councillor Caro Wild

Observers: Councillor Joe Boyle
Councillor Adrian Robson

Officers: Paul Orders, Chief Executive
Christine Salter, Section 151 Officer
Davina Fiore, Monitoring Officer
Joanne Watkins, Cabinet Office

Apologies: Councillor Susan Elsmore

10 MINUTES OF THE CABINET MEETING HELD ON 6 JULY 2017

RESOLVED: that the minutes of the Cabinet meeting held on 6 July 2017 be approved

11 FAMILIES FIRST PROGRAMME: ARRANGEMENTS FOR RECOMMISSIONING

The Cabinet received a report outlining proposals for a new approach in relation to Cardiff's Families First Programme. It was proposed that a phased approach to the recommissioning of the grant funded services in line with guidance from the Welsh Government. The proposals had been considered by the Children & Young People Scrutiny Committee and the letter was circulated to Cabinet.

RESOLVED: that

1. the proposed phased approach to the recommissioning of the next Families First Programme grant funded services as set out in the body of the report be agreed
2. Subject to recommendation 3, authority be delegated to the Director of Social Services in consultation with the Cabinet Member for Children and Families and the Cabinet Member for Finance, Modernisation and Performance, and Section 151 and the Director of Governance and Legal Services for all aspects of commissioning (including the award of contracts) and any associated arrangements which may be required in relation to the next Programme, namely
 - a) Arrangements for the pilot of the Early Help Service and any subsequent longer-term arrangements which may be put into place following the pilot;
 - b) Service Level Agreements with the relevant Council service areas (including the Education department) for delivery of the main Parenting and Youth Support Services;
 - c) Arrangements (in a form to be determined and subject to advice) with Cardiff and Vale University Health Board for services which require specialist health delivery;
 - d) Arrangements to extend any current contracts within scope of the Families First Programme to enable new arrangements to be put in place and subject to the existing contracts containing provisions to extend the same;
 - e) To explore and develop joint working arrangements with the Vale of Glamorgan Council and to enter into any subsequent joint working arrangements agreed (save for any joint working arrangements which include a delegation of a Council function to the Vale of Glamorgan and/or the delegation of a Vale of Glamorgan Council function to the Council whereupon the matter will be reported back to Cabinet);
 - f) Commissioning arrangements for other complementary services in relation to the Families First Programme including the award of contracts.
3. subject to all contracts and arrangements being made to include appropriate provisions in relation to the availability of grant funding, the term of such agreements and arrangements will be not go beyond 31st March 2022.

12 ANNUAL COUNCIL REPORTING FRAMEWORK - DIRECTOR OF SOCIAL SERVICES REPORT 2016/17

The Cabinet received the Annual Report of the Director of Social Services. Cabinet were advised that the report followed a new template provided by the Welsh Government and so the format differed from previous years. The report

had been considered by a joint meeting of the Children & Young People and Community & Adult services Scrutiny Committee and the response from the Cabinet Members was circulated at the meeting.

RESOLVED: that the Annual Report of the Director of Social Services for 2016/17 be received and agreed that it be presented to full Council.

13 BUDGET STRATEGY 2018/19 AND THE MEDIUM TERM

Cabinet considered the budget strategy report. The report outlined the proposed financial strategy for the preparation of the Council's budget for 2018/19 including the timetable that the budget process would follow and updated the Council's Medium Term financial plan.

RESOLVED: that

- (1) the budget principles on which the Budget Strategy Report is based including the use of a targeted approach to meeting the Budget Reduction Requirement both in 2018/19 and across the period of the Medium Term Financial Plan be agreed
- (2) directorates work with the relevant Portfolio Cabinet Member, in consultation with the Corporate Director Resources and Cabinet Member for Finance, Modernisation and Performance Management to identify potential savings to assist in addressing the indicative budget gap of £23.5 million for 2018/19 and £73.5 million across the period of the Medium Term Financial Plan.
- (3) relevant bodies who raise precepts and levies on the Council be formally contacted to request that funding reductions are also fed into these settlements which should be in line with those it is expected that Welsh Government will impose in respect of local authority funding.
- (4) the Corporate Director Resources in consultation with the Cabinet Member for Finance, Modernisation and Performance, be delegated authority to identify an alternative budget reduction requirement upon receipt of further clarification in respect of Welsh Government funding.
- (5) any new capital investment approvals, to be funded by borrowing between 2018/19 and 2022/23, will be only for asset renewal in relation to existing assets.
- (6) the Corporate Director Resources in consultation with the Cabinet Member for Finance, Modernisation and Performance, be delegated the authority to amend the Budget Strategy, if this amendment does not significantly depart from the underlying principles. Any requirement to significantly depart from these principles would require a further Budget Strategy Report to Cabinet.
- (7) the Council seek expressions of interest from officers in respect of the voluntary redundancy scheme

- (8) it be proposed that Council agree that the Budget Timetable Framework set out in Appendix 2 be adopted and that in the intervening period that the work outlined is progressed with a view to informing budget preparation.
- (9) there will be a two stage process in relation to consultation on 2018/19 proposals. This will commence with the Ask Cardiff Survey including a section on general budget themes, followed by more detailed consultation on 2018/19 proposals later in the Autumn, once there is further clarity on the 2018/19 funding position.

14 CORPORATE RISK MANAGEMENT UPDATE - QUARTER 4 2016/17

The Cabined received the Corporate Risk Register which outlined the strategic risks facing the Council and measures taken to mitigate these risks.

RESOLVED: that the content of the Corporate Risk Register be noted

15 RE-PROCUREMENT OF THE COLLABORATIVE SOUTH EAST HIGHWAYS AND CIVILS CONSTRUCTION FRAMEWORK (SEWHIGHWAYS2)

Cabinet was informed that the Council had agreed to host the collaborative framework for the collaborative South East Wales Highways and Civils and that the frameworks required re-procurement by April 2018. The report set out the governance arrangements for the framework and the process for re-procurement.

RESOLVED: that

1. the decision to commence the re-procurement of the South East Wales Collaborative Civils Construction Framework as set out in the report be approved, delegating all ancillary matters to the Corporate Director Resources in consultation with the Cabinet Member for Finance, Performance and Modernisation, including setting the evaluation methodology and up to and award of successful contractors to the framework.
2. It be noted that Cardiff Council has agreed to host the collaborative framework for the period of March 2018 - March 2022 and that the responsibility for that and any ancillary matters involving the administration of the SEWH3 Collaborative Framework has been delegated to the Corporate Director Resources, delivered via the Commissioning and Procurement team.

16 HOUSING REVENUE ACCOUNT (HRA) BUSINESS PLAN 2017/18

The Housing Revenue Account (HRA) Business Plan was considered by Cabinet. The plan set out the Council's purpose as a social housing landlord and set out the objectives and standards for service. The report also proposed

appropriating General Fund land or property suitable for the development of new council housing into the HRA for an agreed market value.

RESOLVED: that

- (1) the HRA Business Plan 2017-2018 be approved.
- (2) It be noted that the approved Plan will be submitted to the Welsh Government.
- (3) the principle of appropriating General Fund land or property deemed suitable for the development of new council housing from the general fund into the HRA for an agreed value representing market value be agreed

17 SINGLE LICENSING AUTHORITY ENFORCEMENT POLICY FOR POWERS CONTAINED UNDER PART 1 OF THE HOUSING (WALES) ACT 2014

An update on the Council's role as Single Licensing Authority for Wales (Rent Smart) was received. It was reported that whilst substantial progress had been made to secure compliance there was an estimated 20% of landlords remaining non-compliant and it was proposed that an enforcement policy be adopted to ensure a consistent approach across Wales.

RESOLVED: that

1. the progress made by Rent Smart Wales in delivery of the Housing (Wales) Act 2014 be noted
2. the draft Rent Smart Wales Enforcement Policy as set out at appendix 1 to the report be approved and
3. authority be delegated to the Director with responsibility for Rent Smart Wales to approve amendments to the policy that may be required periodically.

18 COMMISSIONING OF A NEW FRAMEWORK FOR MAINTENANCE OF THE COUNCIL'S PROPERTY ESTATE

Appendix 1 to this report is exempt from publication pursuant to the provisions of Schedule 12A Part 4 paragraph 16 of the Local Government Act 1972

The Cabinet considered a report seeking approval to commission a new building maintenance framework for the Council's property estate. It was proposed that an improved in-house team be developed and an improved building maintenance framework be commissioned.

RESOLVED:that

- 1) the content of the report be noted;

- 2) the proposed commissioning strategy for the Non Domestic Building Maintenance Framework be approved;
- 3) authority be delegated to the Director of Economic Development, in consultation with the Cabinet Member for Investment and Development, the Section 151 Officer and the Director of Governance and Legal Services, to deal with all aspects of the procurement relating to the Non Domestic Building Maintenance Framework, including setting the contract evaluation criteria and the award of contracts.
- 4) authority be delegated to the Director of Economic Development in consultation with the Cabinet Member for Investment and Development, the Section 151 Officer and the Director of Governance and Legal Services, to make the interim contractual arrangements necessary for the continuation of service until the new contracts are in place.

19 FUNDING THE NEW BUS INTERCHANGE

Appendices 2, 3, 4, 5, and 6 of this report are exempt from publication because they contain information of the kind described in paragraphs 14 and 21 of parts 4 and 5 of Schedule 12A to the Local Government Act 1972.

The Cabinet received an update on the delivery of the new bus interchange. An in-principle agreement was sought to a revised funding strategy following the submission by the developer of a proposal to deliver the bus interchange based on a market driven solution.

RESOLVED: that

- (1) the developer be allowed to maximise capital receipts for the commercial floor space within the Bus Interchange development by allowing end use to be driven by market demand.
- (2) authority be delegated to the Director of Economic Development in consultation with the Cabinet Member for Investment & Development and the Cabinet Member for Finance, Modernisation and Performance, the Section 151 Officer and the Monitoring Officer to:
 - (i) Negotiate and conclude a final agreement with the developer subject to the financial envelope outlined in Appendix 3 for the delivery of the Bus Interchange project and appropriate external advice.
 - (ii) Settle outstanding design, planning and site preparation costs as outlined in Confidential Appendix 2 subject to independent verification of costs.

- (iii) Acquire the Saunders Road Car Park site owned by Network Rail to complete the land assembly as outlined in this report, subject to independent valuation.
- (3) budget be brought forward from the approved 2018/19 Capital programme into 2017/18 budget to meet the pre planning and land assembly costs outlined in the report.

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